

Open Enrollment 2017

Fit for You. Fit for Life.



A more human resource.™

ADP TotalSource® wants to help you strengthen your organization, and the bond you have with your employees. Together, we can develop a plan that enables your business to grow and your people to thrive—after all, strengthening the well-being of your employees is good for creating organizational fitness and agility. Your organization will be poised to face the challenges that may impact your business—from compliance, to healthcare, to your talent.

Here's an overview of what you can expect as we embark on this journey together:



September

- Complete the Organizational Fitness Survey and opt-in to the Employee Benefits Satisfaction Survey.
- Your employees continue to receive ongoing benefits education through MyLife@MyTotalSource.



October

- If you opted-in to the Employee Benefits Satisfaction Survey in September, invite your employees to provide valuable feedback about the benefits they receive.



October – January

- Pre-Open Enrollment consultation and strategy discussions take place with your Human Resources Business Partner.



November – February

- Explore valuable content from ADP TotalSource to help with your benefits-related decisions. Topics include benefits trends, benefits strategies, compliance, and well-being and organizational fitness.
- Your employees can opt-in to electronic enrollment communications.



March – April

- Open Enrollment consultation takes place with your Human Resources Business Partner to review and choose your benefit options.
- Your employees continue to receive ongoing benefits education on-site, virtually, or through MyLife@MyTotalSource.
- Your employees enroll in their benefits and engage with personalized benefits videos throughout the benefits enrollment window.



June

- Your employees' 2017-2018 benefits Plan Year begins.